



Job Description



Post title	EMP Teacher
Job Evaluation	No
Service	Children & Young Peoples Service - Schools
Service area	Belmont Cheveley Park Primary School
Reporting to	The postholder will be accountable to the Headteacher
Location	Your normal place of work will be Belmont Cheveley Park Primary School
Disclosure and Barring Service (DBS)	This post is subject to an Enhanced Disclosure

Description of role

To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Headteacher.

To meet the core Professional Standards for Teachers contained within the Framework in the STPCD.

To be part of a teaching team who are highly motivated and dedicated and who are passionate about the education of children with SEND.

To provide teaching support and speech and language therapy for up to 20 pupils with speech, language and communication difficulties within a mainstream setting across the primary phase.

To work alongside teachers, teaching assistants and speech therapists both within the EMP and across mainstream classes.

To have a commitment to safeguarding and promoting the welfare of children and young people.

Duties and Responsibilities

Key Duties

Provide direct teaching and teaching support both within the EMP and mainstream classrooms to ensure full access to the curriculum by:

- modifying the National Curriculum, adapting learning materials and using appropriate teaching methods
- keeping records about the support for each pupil
- ensuring that the pupils' progress is monitored
- providing specialist language teaching in collaboration with NHS Speech and Language Therapists
- working with the school staff to plan appropriate teaching and learning for children belonging to the EMP
- liaising with the mainstream staff to plan, monitor and evaluate the provision for each pupil

Carry out assessments and keep up-to-date records by:

- assessing pupils' speech, language and communication development in collaboration with Speech and Language Therapists and mainstream staff
- implementing individual programmes and EHCP targets to develop speech, language and communication skills and incorporate targets into group and class teaching
- maintaining appropriate records regarding each pupil
- providing information for reports as appropriate, including reports for Statutory Annual Reviews

Work alongside parents and professionals from other disciplines by:

- liaising with parents/carers
- developing and maintaining links with other professionals working within the health authorities, social services and the various support services within the LA

Undertake general duties by:

- attending staff meetings and CPD as and when required by the Co-ordinator of the Learning Difficulties and Disabilities Inclusion Service, Head of Service and the Head Teacher of the school
- participating in the Performance Management procedures of the school

The postholder will undertake such other duties which may, from time to time be allocated, commensurate with the grade of the post.

Organisational Responsibilities

Values and behaviours

To demonstrate and be a role model for the council's values and behaviours to promote and encourage positive behaviours, enhancing the quality and integrity of the services we provide.

Smarter working, transformation, and design principles

To seek new and innovative ideas to work smarter, irrespective of job role, and to be creative, innovative and empowered. Understand the operational impact of transformational change and service design principles to support new ways of working and to meet customer needs.

Communication

To communicate effectively with our customers, managers, peers and partners and to work collaboratively to provide the best possible public service. Communication between teams, services and partner organisations is imperative in providing the best possible service to our public.

Health, Safety and Wellbeing

To take responsibility for health, safety, and wellbeing in accordance with the council's Health and Safety policy and procedures.

Equality and diversity

To promote a society that gives everyone an equal chance to learn, work and live, free from discrimination and prejudice and ensure our commitment is put into practice. All employees are responsible for eliminating unfair and unlawful discrimination in everything that they do.

Confidentiality

To work in a way that does not divulge personal and/or confidential information and follow the council's policies and procedures in relation to data protection and security of information.

Climate Change

To contribute to our corporate responsibility in relation to climate change by considering and limiting the carbon impact of activities during the course of your work, wherever possible.

Performance management

To promote a culture whereby performance management is ingrained and the highest of standards and performance are achieved by all. Contribute to the council's Performance and Development Review processes to ensure continuous learning and improvement and to increase organisational performance.

Quality assurance (for applicable posts)

To set, monitor and evaluate standards at individual, team and service level so that the highest standards of service are delivered and maintained. Use data, where appropriate, to enhance the quality of service provision and support decision making processes.

Management and leadership (for applicable posts)

To provide vision and leadership to inspire and empower all employees so they can reach their full potential and contribute to the council's values and behaviours. Managers and leaders must engage in personal development to ensure they are equipped to lead transformational change; always searching for better ways to do things differently to meet organisational changes and service priorities.

Financial management (for applicable posts)

To manage a designated budget, ensuring that the service achieves value for money in all circumstances through the monitoring of expenditure and the early identification of any financial irregularity.

The above is not exhaustive and the post holder will be expected to undertake any duties which may reasonably fall within the level of responsibility and the competence of the post as directed by your manager.