



Every minute counts!

Punctuality is as important as attendance – every minute lost impacts on learning

In our policy, we state that:

- Any child arriving after 8:55 a.m., but before 9:15 a.m., will be recorded as late on the register
- Any child arriving after 9:15 a.m. will be recorded as an unauthorised absence on the register
- All children arriving late will enter school through the main entrance and a reason for lateness must be provided

**5 minutes late each school day equals
3 whole school days lost per year**

Early pick-up from school

We will also calculate ‘minutes lost’ when children are collected from school prior to the end of the school day (for non-medical purposes)

